

**BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY -
SUPPLEMENTAL INFORMATION FOR CONTRACTS THAT UTILIZE PERSONALLY IDENTIFIABLE
INFORMATION**

Pursuant to Education Law § 2-d and 8 NYCRR 121.3, the Educational Agency, Gateway-Longview, Inc. ("EA"), is required to post information to its website about its contracts with third-party contractors that will receive Personally Identifiable Information (PII).

Name of Contractor	Goldberg Segalla
Description of the purpose(s) for which Contractor will receive/access and/or use PII	Legal Services
Contract Term	Contract Start Date: 8/30/22 Contract End Date: Conclusion of matter
Subcontractor Written Agreement Requirement	Contractor will not utilize subcontractors without a written contract that requires the subcontractors to adhere to, at a minimum, materially similar data protection and security obligations imposed on the contractor by state and federal laws and regulations (e.g. Family Educational Rights and Privacy Act; New York Education Law Section 2-d), and the Contract that is by and between the Contractor and EA.
Data Transition and Secure Destruction	Upon expiration or termination of the Contract, Contractor shall: <ul style="list-style-type: none"> • Securely transfer PII to EA, or a successor contractor at the EA's option and written discretion, in a format agreed to by the parties. • Securely delete and destroy all PII consistent with the contract that is by and between the Contractor and EA.
Challenges to Data Accuracy	Parents, students and eligible students, teachers or principals who seek to challenge the accuracy of PII will do so by contacting the EA. If a correction to data is deemed necessary, the EA will notify Contractor. Contractor agrees to facilitate such corrections within 21 days of receiving the EA's written request.

<p>Secure Storage and Data Security</p>	<p>Please describe where student, eligible student, teacher or principal data will be stored and the protections taken to ensure this data will be protected: (check all that apply)</p> <p><input type="checkbox"/> Using a cloud or infrastructure owned and hosted by a third party.</p> <p><input checked="" type="checkbox"/> Using Contractor owned and hosted solution</p> <p><input type="checkbox"/> Other:</p> <p>Please describe the security protections taken to ensure the protection of student, eligible student, teacher or principal data and how data security and privacy risks will be mitigated in a manner that does not compromise the security of the data: Contractor uses security measures for PII that include Least Privileged Access security and MFA for access to applications. We have a highly secure network that utilizes firewall technology and employ a full time security analyst that monitors any security threats to the organization using various security tools.</p>
<p>Encryption</p>	<p>Student, eligible student, teacher or principal data will be encrypted while in motion and at rest.</p>