

# Paid Family Leave

## NOTICE OF COMPLIANCE



## Paid Family Leave

Paid Family Leave insurance coverage provided by: **EQUITABLE FINANCIAL LIFE INSURANCE COMPANY**

Covering employees of: **Gateway Longview**

Paid Family Leave is employee-funded insurance that provides eligible employees job-protected, paid time off to:

- BOND with a newly born, adopted, or fostered child;
- CARE for a family member with a serious health condition (see [paidfamilyleave.ny.gov](http://paidfamilyleave.ny.gov) for eligible family members); or
- ASSIST loved ones when a spouse, domestic partner, child, or parent is deployed abroad on active military service.

Paid Family Leave Request Process:

1. Notify your employer at least 30 days in advance, if foreseeable, or as soon as possible.
2. Complete and submit the **Request for Paid Family Leave (Form PFL-1)** to your employer.
3. Complete and attach the additional documentation as instructed on the request form and submit to your employer's insurance carrier listed below. Submit within 30 days after the start of your leave to avoid losing benefits.

You may obtain all forms from your employer, their insurance carrier listed below, or online at [PaidFamilyLeave.ny.gov/Forms](http://PaidFamilyLeave.ny.gov/Forms).

Employers should NEVER discriminate or retaliate against anyone who requests or takes Paid Family Leave

### INSURER OR AUTHORIZED NEW YORK SELF-INSURER INFORMATION

Name: **EQUITABLE FINANCIAL LIFE INSURANCE COMPANY**

Telephone: **(866) 274-9887**

Address: **1345 Avenue of the Americas New York, NY 10105**

Policy #: **002035**

Effective date from: **January 1, 2026**  
to: **until cancelled**

**Statutory**

**Under a plan or agreement**

Class(es) of employees covered: **All active, Full-time and Part-time Employees of the Employer.**

For more information, visit [PaidFamilyLeave.ny.gov](http://PaidFamilyLeave.ny.gov) or call (844) 337-6303

PRESCRIBED BY THE CHAIR, WORKERS' COMPENSATION BOARD  
THIS NOTICE MUST BE POSTED CONSPICUOUSLY IN AND ABOUT THE EMPLOYER'S PLACE OR PLACES OF BUSINESS.