



Gateway-Longview ▪ 605 Niagara St. ▪ Buffalo, NY 14201 ▪ 716-883-4591

Employment Application

Gateway-Longview is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, veteran status or any other legally protected status or the presence of a medical or physical condition which, with reasonable accommodation, does not interfere with the applicant's ability to perform the essential functions of the position sought.

Full Name (first, middle, last): _____ Other name(s) you are/were known by: _____	Today's Date: _____
Address (street, city, state, zip): _____	Home Phone: _____ Cell Phone: _____ Work Phone: _____

Have you ever applied for a position at Gateway-Longview? (circle one): Yes No If yes, when? _____
 Have you previously been employed by Gateway-Longview? (circle one): Yes No If yes, when? _____

Referral Source (circle one): Gateway-Longview Website, Newspaper, On-line advertisement, College website, Walk-in, Other: _____ Referred by current employee (list name): _____

Position Desired: _____	Position Type - circle one or more: Full Time, Part-Time, Per diem (as needed), Temporary	Shift Availability - circle one or more: Days, Evenings, Overnights
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Are you legally eligible for employment in the United States? (circle one): Yes No

Are you at least 18 years of age? (circle one): Yes No

Do you have a current valid New York State Driver's License? (circle one): Yes No

Have you ever been convicted of a felony or misdemeanor in New York State or any other jurisdiction? (circle one): Yes No
 If yes, list type of conviction and date: _____

Have you ever been excluded from participating in any federally funded health care program, including Medicare and Medicaid? (circle one): Yes No

Note: Information regarding conviction record will not necessarily bar applicant from employment but will be considered in light of duties related to position sought.

EDUCATION:	School Name, City, State	Number of Years Attended	Graduated? (yes or no)	Major	Degree Received
High School:					
Trade or Business School:					
College (undergraduate)					
College (Graduate)					

EMPLOYMENT:

Please list all employers from past ten years. Please complete even if you are submitting a resume

Start Date	End Date	Employer Name	Position	Immediate Supervisor	Starting Salary	Ending Salary	Reason for Leaving

(add page if more room is needed)

REFERENCES:

Please list at least three references below. Please provide at least two references who were former employers, including one who was a direct supervisor.

Name	Position/Employer (if applicable)	Relationship (i.e. supervisor, co-worker, mentor)	Telephone Number (required) & Email Address (if available)

PROFESSIONAL LICENSES/CERTIFICATIONS:

Certification or License	Date Received	State in which certified	Expiration Date

You must sign below in order to be considered for employment with Gateway-Longview.**Please read carefully:**

- I hereby authorize Gateway-Longview to contact any of the references or employers I have provided above for purposes of obtaining any and all information concerning my previous employment and any pertinent information regarding my background, performance history and professional qualifications. I hereby release Gateway-Longview and its representatives and any former employer or reference from liability arising out of any information they seek or provide in connection herewith.
- I understand that if I am given a conditional offer of employment, additional screening prior to hire will include the following: a physical exam, drug screen, criminal background check, DMV check, social security number verification, reference checks and clearance through the Sex Offender Registry Information Line of NYS and the NYS Central Register of Child Abuse and Maltreatment. I hereby consent to these screens and understand that such offer is conditioned upon satisfactory results of the screenings as listed above. In addition, I understand the refusal to submit to any of the screenings will result in my conditional offer of employment being rescinded
- I hereby certify that the information I have provided on this application and its attachments is true and correct to the best of my knowledge and that no attempt has been made by me to conceal any pertinent information. I understand that any material error or omission of information may constitute grounds for denial of employment or subject me to termination at any time during my employment.
- I understand that nothing contained in this application or conveyed during any interview which may be granted is intended to create an employment contract.

Signature: _____ Date _____

